



ADMINISTRATION &  
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE  
1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

AUG 6 2001



MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, OPERATIONAL TEST AND EVALUATION  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Expanded Eligibility for the Office of the Secretary of Defense (OSD) Exceptional  
Civilian Service Award

In a February 10, 2000 memorandum (attached), eligibility for the OSD Exceptional Civilian Service Award was expanded to include civilian career service employees from any of the Department of Defense (DoD) Components. By this memorandum, eligibility is further expanded to include civilian career service employees of other Federal agencies who have made exceptional contributions to the mission of OSD.

OSD Component Heads may nominate a non-DoD career service employee for this award in recognition of the individual's significant contributions while assigned, detailed or serving on a special project under the OSD Component Head. The procedures outlined in the February 10, 2000 memorandum remain the same.

Please bring this information to the attention of your key personnel. If you have any questions regarding the submission of this award, please contact Mr. Joseph Stormer, Assistant Director, Labor and Management Employee Relations Division, at (703) 588-0433 or Ms. Amy Hunt, Employee Relations Specialist, at (703) 588-0439.

D. O. Cooke  
Director

Attachment:  
As stated